State EMS Advisory Board Virginia Office of Emergency Medical Services Embassy Suites Hotel, 2925 Emerywood Parkway, Richmond, VA 23294 February 2, 2024 10:00 a.m.

Advisory Board Members	Advisory Board Members Absent:	VDH & EMS Staff:	Guests:
Present:			
Kevin L. Dillard, Chair Beth Adams Roemmelt John C. Bolling Kim Craig Angela P. Ferguson Dillard Eddie Ferguson Paula Ferrada, MD Matt Lawler Robert E. Lipscomb, Jr. Elizabeth Matish Patrick McLaughlin, MD, MS Melissa Meador Daniel Norville James Reynolds Marlon Matthew Rickman Bryan Rush Gary Samuels Sonny Saxton R. Bruce Stratton Bill Streett Gary W. Tanner Sadie Jo Thurman Joseph Williams Allen Yee, MD, FAAEM	Benjamin Nicholson, MD (EXCUSED) Victoria Smith (EXCUSED) Brian J. Frankel (EXCUSED) Rebecca Branch Griffin, Ph.D. (EXCUSED)	Christopher Lindsay, VDH, COO Rachel Stradling, Asst. Dep. Comm., Population Health Cam Crittenden, Acting Director Scott Winston, Assistant Director George Lindbeck, Medical Dir. Melinda Carter Karen Owens Wanda Street Ron Passmore Mohamad Abbamin Tim Perkins Michael Berg Marian Hunter Amber Wells Devin Chinault Wayne Perry Daniel Linkins Mary Kathryn Allen Greg Woods	Gary Critzer, Board of Health Rep. Mike Watkins Tanya Trevilian Tracey Taylor L. Joseph Trigg Al Thompson Dave Johnston Ray Whatley Dan Freeman Stephen Simon Connie Moore Molly Flanagan Gina Wuertzer Kelley Rumsey Bubby Bish Afton Jamerson Valerie Quick Corrie Miller-Hobbs John Bianco Trey Brooke Heather Campbell Kat Fivelstad David Long Ed Rhodes Michelle Ludeman Whitney Pierce Ali Akbar Tim Donahue Michael Player Chip Decker Wayne Bowen Heidi Hooker Megan Middleton

Michael FaJohn Byron Andrews Peppy Winchel Kayla Long Tracy McLaurin John H. Craig, III

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Topic/Subject	Discussion	Recommendations, Action/Follow-
		up; Responsible Person
I. Call to order – Kevin	The meeting was called to order at 10:00 a.m., at which time the Pledge of Allegiance was recited.	
Dillard, Chair:	A 1 C/1 N 1 17 2000 M / M'	
	Approval of the November 17, 2023, Meeting Minutes –	The November minutes were
	A motion was made to approve the minutes. The motion was seconded. All Board members were	approved as submitted.
	in favor. The motion carried.	
	1 21 71 2 22211	Today's agenda was approved as
	Approval of the February 2, 2024, Meeting Agenda –	submitted.
	A motion was made to approve the agenda. The motion was seconded. All Board members were	
	in favor. The motion carried.	
II. Chairman's Report –	Chair Dillard reminded everyone that if they would like to speak during the Public Comment period,	
Kevin Dillard:	they must sign up in advance at the sign-in table. Once the meeting has started the sign-up period is	
	closed.	
	A moment of silence was held for Virginia State Trooper Russell David Nichols who passed away this	
	week. He was a highly motivated and dedicated trooper. He was a part of the original team on	
	MedFlight I in 1984.	
	He thanked everyone for their attendance today and appreciates the continued support as we work	
	through the various challenges that were discussed at the last Board meeting and also the recent	
	challenge in getting the location for this week's meetings. Today we will get an update on where we are	
	and what the next steps are. Chair Dillard gave a special thanks to the Virginia EMS Next Steps	
	Workgroup which has been working diligently since our last meeting. He also thanked Dr. Karen	
	Shelton, Christopher Lindsay, Rachel Stradling, Cam Crittenden, Scott Winston, and the team at	
	OEMS, Gary Critzer and Frank Gresh, and the Fitch & Associates team. There has been a lot of	
	collaboration and teamwork going on.	
	Since we were not able to have the Annual EMS Symposium in November, we will recognize and honor	
	the recipients of the EMS Governor's Awards at the next Advisory Board meeting in May. Invitations	
	will go out shortly to the nominees. Another bit of good news is the recognition of two Office of EMS	
	employees: Karen Owens and Gregory Woods, both have recently received their doctorate degrees.	
W D	(Applause)	
III. Report from the Office of	Mr. Christopher Lindsay thanked the EMS Regional Council Directors and staff, EMS agency leaders,	
the VDH Commissioner –	members of the Board, and the members of the EMS Next Steps Workgroup. Thank you to all who	
Christopher Lindsay, Chief	have been involved in the last six months. The biggest thanks go to the staff of the Office of EMS who	
Operating Officer:	have continued to serve the providers and community partners through rapid leadership changes,	

decisions made that affected your programs, long periods of little information sharing, yet you have continued to provide outstanding service as you always have and continue to do. He also thanked the leaders at the table who have taken on more than they signed up for - Kevin Dillard, Gary Critzer, Scott Winston, Rachel Stradling, and Cam Crittenden. We are all better because of your leadership. As many of you know, we have shared the status of the budget shortfall which is approximately \$33 million. We have also shared that there is an ongoing criminal investigation. We have also shared the incredible support that has been received from the Governor's office and the new partnership that we will learn about this morning with Fitch & Associates. Governor Youngkin has allowed VDH to allocate just over \$8 million from general funds to cover specific OEMS debts. The Governor has also included in the FY24 and FY25 budgets, language allowing the Office of EMS to keep \$12.5 million for both years that has traditionally gone to the general fund. This additional funding will allow VDH and the Office of EMS to meet obligations and continue to provide vital programs and services.

Frank Gresh and his team at Fitch & Associates have been onsite at the Office of EMS for a month to help provide day-to-day leadership, establish best practices, and look at the ways the Office of EMS supports the EMS community going forward, and they will be sharing more information later this morning.

Some of the best news is that OEMS has paid over \$3.8 million in Regional Council payments and \$5.4 million in Return to Locality payments. We are currently moving forward to make payments for scholarship programs, NREMT programs and ensuring that the patient-care documentation system is maintained for providers and also settle past debts of the Rescue Squad Assistance Fund.

We have an opportunity to focus forward and rebuild the Office of EMS for the needs of today and the next 40 years; to take an appropriate look at the funding model; to focus on the programs that will provide the most benefit to the Virginia EMS providers. If this group and others continue the work going forward as they have for the past six months, Mr. Lindsay is confident that the Office of EMS will emerge from this difficult time much stronger, more resilient, and even more impactful for the EMS providers in Virginia.

IV. Fitch & Associates Report - Frank Gresh and Todd Sheridan:

Mr. Frank Gresh thanked everyone for the warm hospitality that was received from the VDH staff, the Office of EMS staff, and everyone else here. We have a month on the ground. It has been wonderful getting to know many of you and many more of you within the last 48 hours at the meetings.

Mr. Todd Sheridan stated that Fitch and Associates has been around for about 40 years and this April marks the 40th year as a firm. He has been with the firm for about 10 years. He went to college and got his associate degree and paramedic at College of Health Sciences in 2001, then completed his bachelor's degree in emergency services from the College of Health Sciences, which merged into Radford University. He worked in Northern Virginia as a firefighter and also worked at Virginia Ambulance Authority for about 13 years. Fitch is a two-part firm; they provide consulting services as well as on-site services to make recommendations where needed. Fitch & Associates will be with OEMS for six months to do a lot of listening, learning, and recommending. Frank and the Fitch team will be working directly with Cam and the staff to set strategic direction now and in the future. They will be doing three specific things: 1) Looking at what OEMS need to do according to code and regulation, 2) Looking at what morally and ethically OEMS need to take care of, and 3) Looking at

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	what's nice to have and how can we fund it. There is still a lot of good going on in the department.	
	There's a lot of continual support. And there's a lot of pride and passion in what you all do and its good	
	to see that continuing.	
	Frank stated that he is on the ground working with Cam to provide day-to-day support and leadership	
	while looking at all aspects of the office; operational, financial and process improvement trying to	
	develop best practices. He will be meeting with the Regional Councils in understanding what that	
	process looks like and how that reaches out into the fields of the actual agencies. This should start by	
	the middle to end of February. They will also visit various EMS agencies and trauma centers	
	throughout the State. Frank is excited about some of the accomplishments thus far. He is working on a	
	communications strategy to ensure that everyone gets regular and routine communications so that	
	everyone knows that the Office of EMS is open for business and the teams are working. He looks	
V VDH O.C. CENCD	forward to working with everyone over the next several months.	
V. VDH Office of EMS Report	Cam thanked Christopher and the VDH executive team for all their support. She also thanked the	
- Cam Crittenden, Acting	OEMS staff for continuing to work hard through this. The quarterly report was distributed to the board	
Director; Scott Winston,	members to provide an update of what has been happening at OEMS. The General Assembly has been	
Assistant Director; George	an active session and Scott can update us more on that.	
Lindbeck, MD, State EMS		
Medical Director & OEMS	Scott stated that there are 18 bills being tracked related to Fire and EMS. There are a number of bills	
Staff:	that comes out of the HB2175 workgroup related to statewide contracting, collective bargaining,	
	recruitment and retention, professional development structure, career fatigue, mental health and	
	wellness, burnout. There's even a bill related to K-9's that are injured in the line of duty. Unfortunately,	
	a lot of those bills have been carried over to the 2025 session of the General Assembly. There are a few	
	that are still alive, but nothing that we have any concern about. The bills concerning the \$12.5 million	
	for both years has been a huge help to the Office.	
VI. State Board of Health	Mr. Critzer reported that the State Board of Health last met on the 15 th of December. There were a	
EMS Representative Report –	number of action items related to various regulations from food regulations to certificate of public need.	
Gary Critzer:	The highlight for Mr. Critzer was that Secretary John Littel was present and his remarks included the	
	situation with the Office of EMS and the financial irregularities and demonstrated significant support	
	from the Administration and from the Governor. The EMS Next Steps Workgroup has been spot-on,	
	and he believes that while this is an unfortunate situation, he feels comfortable saying that the path	
	forward will be much better than when we went into it. He encouraged everyone to please be engaged	
	as we continue to progress. The next Board of Health meeting will be on April 10 at the Perimeter	
	Center. The June 13th Board of Health meeting will be in Norfolk for a two-day session. In 2025, the	
	meeting will be held in Southwest Virginia.	
VII. Regional EMS Council	Ms. Tracey McLaurin reported that since the last meeting, the 11 Regional EMS Councils continue to	
Executive Directors – Tracey	collaborate and work together on important projects that need to be addressed in the coming months.	
McLaurin:	One of the larger projects facing everyone is the upcoming change to the Medication Exchange Program	
	throughout the Commonwealth to comply with the FDA. Councils are now working with leadership at	
	EMS agencies within each region to ensure a smooth and seamless transition for all and ensuring no	
	impact to patient care. We will work with our agencies to make sure all necessary registrations and	
	licenses are obtained in the coming months. We met with the Office of EMS on Wednesday where	
	Fitch & Associations were introduced to the Directors. It is promising to learn that their involvement	
	will contribute to the enhancement of the overall system. As we move forward and understand the	

	specific roles of the collaborative framework of the EMS Councils and Office of EMS will be pivotal of
	the success for this initiative. We look forward to working with them. We also met with VAVRS to
	work with them on the convention in September. Finally, Ms. McLaurin thanked the leadership of
	VDH and OEMS for their support of the Councils. In particular, Frank and Rachel have been great to
	ensure that all of the previous invoices have been paid up. Thank you.
VIII. Nominating Committee	Chief Eddie Ferguson, chair of the Nominating Committee, announced that the committee consisted of
Report/Election of Officers	himself, J.C. Bolling, Gary Samuels, Kim Craig, and Pier Ferguson. The committee met on January 12,
and Committee Chairs:	2024, and brings forward the following slate of officers to serve in 2024:
	Board Chair – Kevin Dillard
	Vice Chair – J.C. Bolling
	Executive Committee – Kevin Dillard
	Financial Assistance Review Committee (FARC) – Kevin Dillard
	Administrative Coordinator – Gary Samuels
	Rules and Regulations Committee – Daniel Norville
	Legislative & Planning Committee - Gary Samuels
	Infrastructure Coordinator – Eddie Ferguson
	Transportation Committee – Eddie Ferguson
	Communications Committee – Sonny Saxton
	Emergency Management Committee – Joseph Williams
	Professional Development Coordinator – Matt Lawler
	Training & Certification Committee – Matt Lawler
	Workforce Development Committee – Matt Rickman
	Provider Health & Safety Committee – Brian Frankel
	Patient Care Coordinator – Allen Yee, M.D.
	Medical Direction Committee – Allen Yee, M.D.
	State Air Medical Committee – Victoria Smith
	EMS for Children Committee – Patrick McLaughlin, M.D.
	Trauma System Coordinator – Paula Ferrada, M.D.
	Trauma Administrative and Governance – Paula Ferrada, M.D.
	 System Improvement – Stan Kurek, M.D.
	Injury and Violence Prevention – Corri Miller-Hobbs Political Company of the Corriginal Control of the Corrigina Control of the Corrigina Control of the Corriginal Control of the Corriginal Cont
	Prehospital Care – Mike Watkins
	Acute Care – Terral Goode, M.D.
	Post-Acute – Beth Broering
	• Emergency Preparedness and Response – Kelley Rumsey, Ph.D.
	All nominees and committee chairs were notified and have accepted the above positions. Thank you all
	for your support and acceptance. A motion was made by Gary Tanner to accept the slate of officers
	as submitted. The motion was seconded by Gary Samuels. There was no discussion. All members
	were in favor of the motion. None opposed. The motion carried.
IX. Standing Committee	a) Executive Committee – Kevin Dillard
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Reports and Action Items:

No report. The Executive Committee did not meet yesterday.

b) Financial Assistance Review Committee (FARC) - Kevin Dillard

FARC met yesterday. The committee continues to focus on the financial structuring and budget concerns. There will not be any grant applications accepted for the 2024 Spring cycle. The committee has been working on a new Policy and Procedures manual and it was finalized yesterday. Two members of the committee will rotate off of the committee as of June 30, 2024: Joe Trigg and Kevin Dillard. Next meeting is May 2 at 10 a.m.

c) Administrative Coordinator – Gary Samuels

- Rules and Regulations Committee Dan Norville Dan Norville had no report.
- Legislative and Planning Committee Gary Samuels

The Legislative and Planning Committee met this morning and reviewed legislation and items that are being monitored by the Office of EMS. The committee had a great discussion on the items that were mentioned by Scott. Working to follow-up on drug box exchange legislation. The next meeting is May 3 at 8:30 a.m. He asked all committees to look at their committee structures so that the Bylaws can be updated, and the membership terms can be reviewed.

d) Infrastructure Coordinator – Eddie Ferguson

• Transportation – Eddie Ferguson

The Transportation Committee met on January 22. There was a request from FARC to look at the number of ambulances that jurisdictions and localities have in the agencies. This was discussed extensively. They also discussed legislation, use of lights and sirens, etc.

• Communications Committee – Sonny Saxton

The Communications Committee met yesterday. The committee discussed EMD training standards which they also have a motion on. Mr. Saxton read the motion to the committee and a copy was handed out. The motion did not need a second as the motion was from the committee. All committee members were in favor of the motion. None opposed. The motion carried.

• Emergency Management Committee – Joseph Williams

The Emergency Management Committee met yesterday and had a quorum. The Triage Tag Workgroup gave an update on what they have been working on. **Karen Owens presented the motion on the triage tags which was handed out.** The motion did not need a second. Dr. Yee suggested a few wordsmithing changes: 1) remove "at a minimum", 2) include "QR code" as well as bar code, and 3) add after tear-off transport record "(if paper)". Karen stated that the workgroup is in support of those changes. All Board members were in favor of the motion. None opposed. The motion carried.

e) Professional Development Coordinator – Matt Lawler

Training & Certification Committee – Matt Lawler

Matt reported that the Training and Certification Committee met on January 3 and had one action item. The committee discussed the new National Registry Continued Competency Program that affects provider's certification dates and also discussed EMT programs in high schools. A report was also received from the Apprenticeship Workgroup. The action item is

a motion that the Advanced EMT minimum clinical hours were changed to 24 and a minimum of 12 hours in the field. The Medical Direction Committee endorsed this at their meeting on January 4. The motion does not require a second as the motion was from a committee. All Board members were in favor of the motion. None opposed. The motion carried. The next meeting is April 3, 2024, at ODEMSA.

• Workforce Development Committee – Tim Perkins

Tim Perkins reported that the Workforce Development Committee met yesterday and had no action items. The EMS Officer I class will be offered throughout the State in 2024. Classes will be held in Richmond, Weyers Cave, Danville, Tidewater, Bowling Green, and Blacksburg between now and the end of June. We hope to launch the pilot of EMS Officer II by the end of the year. Standards of Excellence site visits will be held in Winchester, Botetourt, and Virginia Beach in 2024. If any agencies would like to go through this process, please see information on the OEMS website under the Community Health and Technical Resources Division.

• Provider Health & Safety Committee - Valerie Quick

Brian Frankel was not able to attend the meeting. The Provider Health and Safety Committee met this morning. Daisy Banta of OEMS has done a lot of research on Mental Health Resource Library and it is available on the Office of EMS website. First Responder Wellness Week begins on March 25. Two workgroups had some action items for the committee. One was the Goals Workgroup who presented goals for the Provider Health & Safety Committee which were approved. Copies will be provided next time for the Advisory Board. The other was from the Decedent Exposure Workgroup. Ms. Quick presented at the MDC last month an algorithm for the decedent blood exposure. We asked the Medical Direction Committee to draft a policy that would delineate out the process to obtain the blood and a process to vet the personnel authorized to do that. They also made a motion to request that the Advisory Board facilitate a process to request Regional Councils to coordinate resources and testing of decedent blood exposures in their regions. The motion did not require a second as the motion was from the committee. All Board members were in favor of the motion. None opposed. The motion carried.

f) Patient Care Coordinator - Allen Yee, MD

Medical Direction Committee – Allen Yee, MD

The Medical Direction Committee met on January 4 and had no action items. The committee had a robust discussion with the Board of Pharmacy, Executive Director, Caroline Juran, and it was very informative on both ends. We look forward to furthering this collaboration.

• State Air Medical Committee – Tim Perkins

The Medevac Committee met yesterday and there are no action items to bring forward. The committee discussed the report from the FAA on the number of laser strikes on aircraft which were 13,304 reports for 2023. This a 31% increase over 2022. We are looking to include laser strike and drone activity in our Helicopter EMS application formerly known as WeatherSafe. The Air Medical community has also found that there are trees and bushes on private property adjacent to landing zones and helipads that causes hazards. The committee continues to work on improving the interoperability of air medical communications. Additionally, each of the air medical agencies have pledged to do brief safety videos to be shared throughout the Commonwealth and the Office of EMS will be involved. The "Every Coast Helicopter"

Provide copies of Goals for the Advisory Board in May.

Advisory Board to facilitate a process to request Regional Councils to coordinate resources and testing of decedent blood exposures in their regions.

Operations Conference" is taking place in Richmond from September 30 to October 2, 2024. The National EMS Memorial Bike Ride will be leaving out of Roanoke on May 5 and will end in Myrtle Beach on May 11.

• EMS for Children Committee – Patrick McLaughlin, MD

The EMSC met yesterday and there were no action items. There was lively discussion on the best way to advertise and promote pediatric training opportunities with the large gap presented to the state without having the Annual EMS Symposium. This raises a problem for providers seeking pediatric CE. There are Hand-Tevy tapes available, please email Tim Perkins to obtain them.

g) Trauma System Coordinator – Paula Ferrada, MD

Trauma Administrative and Governance Committee – Paula Ferrada, MD

The TAG met this morning. Dr. Ferrada thanked all the committee members for volunteering their time for the past couple of years. She is proud that we are still having a quorum for most of the committees. A workgroup was created to look at the trauma data to report accurately on what we do and use it in a meaningful way to create positive change. Program managers and physicians will be on the workgroup. They also created a legislative workgroup to provide advocacy and will reach out to Mr. Gary Samules of the Legislative and Planning Committee. Dr. Ferrada also stated that there is funding for an EMS Symposium. Charmain Dillard stated that we will gladly accept it. (Applause) Dr. Ferrada stated that volunteers will be needed for the planning committee.

o ACS Committee on Trauma – Dr. Molly Flanagan

The COT is now meeting virtually on a monthly basis. This has allowed for the most well attended meetings in several years. In addition, they are holding in-person meetings twice a year. The next in-person meeting will be in Tysons Corner May 17 & 18. The COT has expanded their Vice-Chair pool to 7 including 3 Level IIIs across the state to increase representation. The COT Residency Competition will be in November.

• System Improvement Committee – Stan Kurek, MD No report.

• Injury and Violence Prevention Committee - Corrie Miller-Hobbs

The committee voted to invite Sarah Bradley of VCU's Injury and Violence Program to join the committee and she accepted. A workgroup was created for Goal #3, to look at statewide injury prevention programs and what is most appropriate at this time. The workgroup brought back some information in collaboration with the Department of Health's Injury and Prevention website to evaluate resources.

• Prehospital Care Committee – Mike Watkins

The committee met yesterday and had a quorum. All committee positions have been filled. The committee had no action items and continue to review data, to do a better job of determining how data is used in the delivery of trauma services across the state.

• Acute Care Committee – Tracy Taylor

The committee met yesterday and had a quorum. The committee went over the residual objectives for 2023 and set our new objectives for 2024. In 2023, the committee was tasked with updating the Inter-Facility Transfer Guidelines. A workgroup was established with the

Inter-Facility Transfer Guidelines document will be presented in May

	Office of EMS to complete the review of this document. It was presented yesterday, and it passed unanimously, and it was brought to the TAG, and it again passed unanimously. The document will now go to the Office of EMS for final completion. It will be presented to this Board in May as an action item. With the completion of this document, the ACC and OEMS will obtain data from the Virginia State Trauma Registry to analyze Inter-Facility Transfers. The data will be utilized to assist with education for non-trauma centers in the Commonwealth. • Post-Acute Care Committee —Paula Ferrada, M.D. for Beth Broering The Post-Acute Committee also met yesterday and had a quorum. The committee continue to review post-acute outcomes and data sources. • Emergency Preparedness and Response Committee — Kelley Rumsey, Ph.D. This committee met yesterday with a quorum. We received updates from our Coalition partners as well as VDH. The committee will be assessing trauma center readiness for MCIs in the hopes of standardizing that response by Level I, II or III and then eventually produce a white paper or document that could be shared across the state. We are also soliciting a workgroup for rural MCI issues. If anyone is interested, please let Kelley know.	for Advisory Board approval.
X. Public Comment:	Connie Moore – Drug Box	
	Ms. Moore stated that she is here to speak for several people in Southside Virginia - EMS Captains, Fire and EMS Chiefs, and EMS Educators. They are concerned about the Drug Box Exchange deadline being executed by November 1. We feel that this is not enough time for our providers to be properly trained on the possibility of not having a drug box on their truck anymore because of affordability, which is the biggest problem we have in Southside Virginia right now is affordability. Every day, we have to figure out ways to keep our doors open. She volunteers with two separate, very small agencies in Southside Virginia and it's a daily task to worry about finances, not only paying the bills to keep the building running but paying your staff who seem to be losing interest in being with you every day and they eventually go to the fence where the grass is greener. We train people to volunteer. They volunteer their time until they get acclimated to the truck and they too go somewhere else where the grass is greener. So it was asked of me to relay this message to this Board today, to make you aware that with the possible financial restraints that we have all over the communities with the drug boxes being a personal issue of the squads, this will also be an issue of being able to provide ALS care will diminish and we will only be able to provide BLS care to our patients in their time of need. Chief Eddie Ferguson supported everything that Ms. Moore just said. He stated that we have a big problem on our hands with this Drug Box Exchange Program. He stated that this will probably happen, but he is concerned about Fire and EMS agencies in rural Virginia that don't have the resources, whether it be personnel, oversight, logistics, or financial resources to manage this. Some of the smaller volunteer rescue squads and fire companies provide services to their community and some may only have a couple of ALS providers, some are leaving their jobs, and some are retired senior citizens providing this care. So, what's going to happ	

	and have more discussion on this. We have to do something to save the smaller agencies that will be
	jeopardized by this change.
	Gary Critzer stated that he has spoken with Cam, Scott, Chairman Dillard, and Dr. Lindbeck. He also
	reached out to Dr. Shelton and a discussion has been scheduled to discuss some options. He can't
	promise anything, but discussions will be held to see if there are opportunities to delay or ask for more
	time. He will keep the Board informed as things unfold.
XI. Unfinished Business:	None.
XII. New Business:	None.
XIII. Adjournment:	The next meetings will be May 2-3, August 1-2, and November 14-15.
	The Advisory Board meeting adjourned at 11:14 a.m.



Transcribed by Wanda L. Street Executive Secretary, Sr.